

Jul 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sep 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Mar 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Apr 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**LEGEND**

Flex Days	Aug 15, Sep 27, Jan 9, Apr 8		
In-Service Days	Aug 16, Jan 10, May 22 (Commencement)		
Term Start Days	Aug 19 (Fall) and Jan 13 (Spring)		
Final Exam Weeks	Dec 14 – 20 (Fall) and May 15 – 21 (Spring)		
Spring Break	March 16 – 21		
Holidays	Jul 4 (Independence Day)	Sep 2 (Labor Day)	Nov 11 (Veterans Day)
	Nov 28 – 30 (Thanksgiving)	Dec 24 – Jan 1 (Winter Break)	Jan 20 (MLK Day)
	Feb 7 (Lincoln's Bday)	Feb 17 (Washington's Bday)	May 25 (Memorial Day)

This side is for quick reference only (see reverse for the Official SBCCD Academic Calendar)

# San Bernardino Community College District

## 2019-2020 Academic Year

### Fall Semester 2019:

Flex Day .....	August 15
Faculty In-Service Day .....	August 16
Instruction Begins .....	August 19
Labor Day .....	September 2
Fall Census Day .....	September 9
Flex Day (no classes in session) .....	September 27
Veterans Day .....	November 11
Thanksgiving Recess .....	November 28 – 30
Final Exams/Saturday Classes .....	December 14
Final Exams .....	December 16 – 20
Fall Semester Ends .....	December 20
Fall Semester Grades Due .....	December 27
Campus Closed .....	December 24 – January 1

### Spring Semester 2020:

Flex Day .....	January 9
Faculty In-Service Day .....	January 10
Instruction Begins.....	January 13
Martin Luther King Day .....	January 20
Spring Census Day .....	February 3
Lincoln's Birthday .....	February 7
Washington's Birthday .....	February 17
Spring Recess.....	March 16 – 21
Flex Day (no classes in session).....	April 8
Final Exams .....	May 15 – 21
Final Exams/Saturday Classes .....	May 16
Spring Semester Ends .....	May 22
CHC & SBVC Campus Graduation .....	May 22
Faculty In-Service Day .....	May 22
Memorial Day .....	May 25
Spring Grades Due .....	May 28

**Short Term Courses** ..... Grades due 7 calendar days after last day of class  
**Flex Days** ..... 4 days of Required Flex to be completed by contract faculty



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED HOURLY AND ACADEMIC HOURLY EMPLOYEES  
WARRANTS DATED THE 9TH & 15TH**

<b>WARRANT DATES</b>	<b>ACADEMIC Faculty and Non Instructional Faculty</b>	<b>CLASSIFIED HOURLY STUDENTS SHORT TERMS SUBSTITUTES PROFESSIONAL EXPERT</b>	<b>LAST DATE TO SUBMIT TIMESHEETS BY 3 PM</b>
JUL 09, 2019	<b>NO PAYROLL</b>	05/11-06/10	6/17/2019
JUL 15, 2019 **	<b>SUM</b> 05/28-6/10 06/11-06/30	<b>NO PAYROLL</b>	6/18/2019
AUG 09, 2019	<b>07/01 - 07/10 07/11 - 08/10</b>	<b>** 06/11-06/30 FY 18/19 07/01-07/10 FY 19/20</b>	7/15/2019
SEP 09, 2019	<b>NO PAYROLL</b>	07/11-08/10	8/20/2019
SEP 15, 2019 ***	<b>FALL</b> 08/11-09/10	<b>NO PAYROLL</b>	8/23/2019
OCT 09, 2019	09/11-10/10	08/11-09/10	9/19/2019
NOV 09, 2019	10/11-11/10	09/11-10/10	10/18/2019
DEC 09, 2019	11/11-12/10	10/11-11/10	11/15/2019
JAN 09, 2020	12/11-01/10 FALL PROFESSIONAL FEES PD	11/11-12/10	12/12/2019
FEB 09, 2020	<b>NO PAYROLL</b>	12/11-01/10	1/17/2020
FEB 15, 2020 **	<b>SPR</b> 01/11-02/10	<b>NO PAYROLL</b>	1/21/2020
MAR 09, 2020	02/11-03/10	01/11-02/10	2/18/2020
APR 09, 2020	03/11-04/10	02/11-03/10	3/20/2020
MAY 09, 2020	04/11-05/10	03/11-04/10	4/17/2020
JUN 09, 2020	05/11-06/10 SPRING PROFESSIONAL FEES PD	04/11-05/10	5/19/2020

**\*\*\*Special Payrolls for Academic Hourly Employees only \*\*\***

**\*\*Classified hourly payroll will need two time sheets for this pay period. DUE to Different Fiscal Years\*\***

**ALL EMPLOYEES RECEIVE ONLY ONE CHECK PER MONTH.**

Prepared by:  
Colleen Gamboa  
Payroll Administrator

5/17/2019

## **Admissions & Records**

Everything you need to know: Important dates and deadlines Fall 2019.

### **Adding Students:**

You may add students to your course with a Web Authorization Code which are created by the Division Secretary. These codes become active on the first day of class and are unique in that they are only good for one-time use. The codes have an expiration date and corresponds to the state mandated deadlines. Fees for courses being added are due the same day of registration.

### **Important Benchmarks (Dates are on your roster)**

#### **For full term:**

- Drop 'no shows' (Census): September 8, 2019.
- Last date to drop classes without a W: September 8, 2019.
- Last date to drop classes with a W: November 1, 2019.
- Late add petition deadline: September 6, 2019 (full-term courses).
- Section changes: November 1, 2019.
- P/NP deadline: September 13, 2019.

#### **For short term (dates are on roster):**

- End of registration - 10%
- Drop 'no-shows' (Census) – 30%
- Last date to drop – 60%
- Late add petition – 5 business days after the web authorization code expires

### **Reinstating a Dropped Student:**

To reinstate a dropped student please send an email to [reinstate@valleycollege.edu](mailto:reinstate@valleycollege.edu) with the student name, ID and class information.

(Any student that was enrolled in course but was dropped by instructor or student dropped)

**Reinstatements may be processed up until the grading period begins**

### **Grades Due:**

For Full Term: December 27, 2019

Short Term: (7 calendar days after course ends)

### **Note:**

\*\*If the student is not removed from the roster by either the census date or withdrawal date, the faculty member must assign a grade. If there is an error or a student was missed from being dropped you can email the Director of Admissions and Records April Dale-Carter (see contact information below)

**QUESTIONS? :** April Dale-Carter, Director of Admission and Records:  
[acarter@valleycollege.edu](mailto:acarter@valleycollege.edu)





## MESA Community College Program (MCCP)

The MCCP provides science, technology, engineering and math (STEM) academic development to educationally disadvantaged community college students so they will excel academically and transfer to four-year institutions in calculus-based majors. This support is especially crucial to students who come from low-performing high schools. The MCCP is a partnership between MESA and the California Community Colleges Chancellor's Office. A Hewlett-Packard initiative has replicated the MESA community college model in many other states.

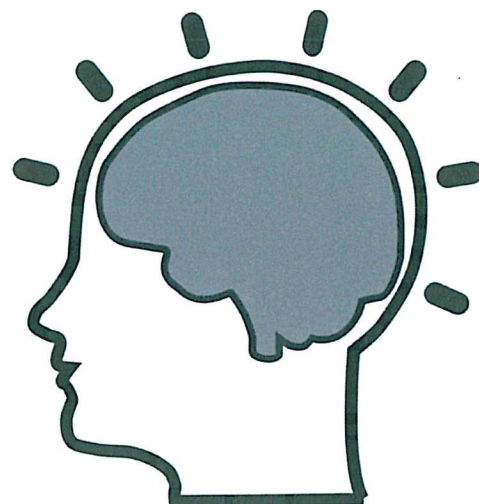
Main components of the MCCP include:

- **Academic excellence workshops.** Students are scheduled in the same core math and science classes and taught how to successfully master complex technical ideas and principles through a collaborative approach.
- **Orientation course.** New students learn skills to excel as math, science and engineering majors.
- **Academic advising/counseling.** Students receive individualized academic guidance and develop multi-year plans so they can take courses in the most effective sequence and transfer in a timely manner.
- **Student study center.** This dedicated multipurpose space is the hub for study, workshops, special activities and information sharing. It is a key element in building a close learning community.
- **Assistance in the transfer process.** MESA provides counseling, workshops and visits to four-year universities.
- **Career advising.** Students are exposed to various math, engineering and science career options through industry mentors, field trips, job shadowing, career fairs and internship opportunities.
- **Links with student and professional organizations.** These resources provide mentors, guest speakers and tours of companies.
- **Professional development.** Through workshops and mock job fairs, students learn about corporate culture, improve their resume writing and interviewing skills and are offered opportunities for part-time, full-time and summer employment related to their majors.
- **Industry Advisory Board.** Corporate representatives, including MESA alumni, participate on advisory boards at centers to provide strategic planning assistance, scholarships, summer internships, field trips and other resources. The board is a valuable connection between the students and companies that recognize MESA's success in helping to develop the technical professionals they need.

7/11

# Growth Mindset Strategies to Improve Learning with Dr. Susan Bangasser

*Former Dean of Sciences, SBVC*



**Wednesday, September 18**  
**4-5 pm**  
**HLS 135**

Yes you can “grow” your brain and make learning possible! In this presentation you will discover that retrievable memories are possible.

Dr. Bangasser holds a Ph.D. in biochemistry from the University of Illinois; cancer researcher; taught chemistry at SBVC for 19 years and was Dean of Sciences for 10 years before retiring in 2017.

Please come out to hear what Dr. Bangasser has to say about “growing” your brain! This will be part one of a 4-part series. So keep your eyes posted for future dates.





# MEET A MATHEMATICIAN

## with Dr. Edray Goins

*Professor of Mathematics at Pomona College*



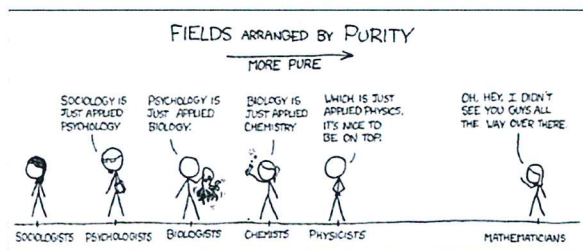
**Tuesday, October 8 – 4-5 pm**  
**HLS 134**

Dr. Edray Goins grew up in South Los Angeles, California. He is the product of the Los Angeles Unified (LAUSD) public school system. He attended the California Institute of Technology, where he majored in mathematics and physics, and earned his doctorate in mathematics from Stanford University.

Prof. Goins spends most of his summers engaging underrepresented students in research in the mathematical sciences. He runs a summer research program for undergraduates through the country called the “Pomona Research in Mathematics Experience” (PRiME).

He is the president of the National Association of Mathematicians, Inc. which seeks to promote the success of underrepresented minorities in the mathematical sciences; and is a member of numerous advisory boards throughout the country.

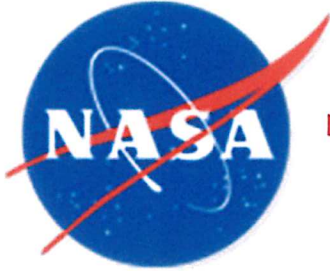
Please come out to hear what Dr. Goins has to say about the part that math plays in STEM careers.



San Bernardino  
Valley College



*Join us for a field trip to the ...*



# Jet Propulsion Laboratory

## California Institute of Technology

### Tuesday, October 15 – 9:30-12

*Bus will meet in the SBVC Student Parking Lot #5  
promptly at 7:30 am and leave promptly at 8:00 am*

The Jet Propulsion Laboratory is a unique national research facility that carries out robotic space and Earth science missions. JPL helped open the Space Age by developing America's first Earth-orbiting science satellite, creating the first successful interplanetary spacecraft, and sending robotic missions to study all the planets in the solar system as well as asteroids, comets and Earth's moon. In addition to its missions, JPL developed and manages NASA's Deep Space Network, a worldwide system of antennas that communicates with interplanetary spacecraft.

JPL is a federally funded research and development center managed for NASA by Caltech. From the long history of leaders drawn from the university's faculty to joint programs and appointments, JPL's intellectual environment and identity are profoundly shaped by its role as part of Caltech.

Today JPL continues its world-leading innovation, implementing programs in planetary exploration, Earth science, space-based astronomy and technology development, while applying its capabilities to technical and scientific problems of national significance. JPL technology developed to enable new missions is also applied on Earth to benefit our everyday lives.

This trip is limited to the first 36 participants. The tour duration is 2-2.5 hours with a walking distance of approximately 0.8 miles with multiple flights of stairs. **A finalized roster of attendees needs to be submitted one month prior to the date of the trip. Any guest not on the finalized roster will NOT be allowed entry.** JPL requires that all U.S. citizens, 18 years of age or older, present official, government issued photo identification (driver's license or passport) before being allowed entry. All non-U.S. Citizens 18 years of age or older must present a passport or resident visa (green card) before being allowed entry.

Please email [eepps@sbccd.cc.ca.us](mailto:eepps@sbccd.cc.ca.us) by **September 9** to reserve your spot! A confirmation email will be sent upon receipt of your completed form. Please make sure to list your country of citizenship on the form as well.



# THE CASSINI PROJECT

## with Earl Maize

*Manager, Cassini Program, JPL*

**Tuesday, October 22 – 3:30-5 pm**  
**PS 228**

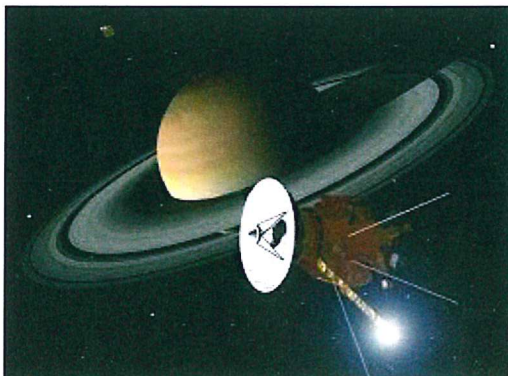


Earl Maize is the manager of the Cassini-Huygens Program, an international mission that began exploring the Saturn system in 2004 and concluded operations in September 2017 with a spectacular plunge into Saturn's atmosphere. During its 13 years at Saturn, the mission's discoveries have rewritten the textbooks on the Saturn system. Its discoveries on Titan and Enceladus have had a major influence on astrobiology in our solar system and have redirected the planetary program's emphasis in exploring Icy Bodies and Ocean Worlds.

A native of northern California, Maize received a B.A. in mathematics from Pomona College in 1972 before moving on to earn his doctorate degree in mathematics from the Claremont Graduate University in 1981.

Maize has worked at the Jet Propulsion Laboratory in Pasadena, CA for the past 35 years. He began at JPL on the Galileo mission to Jupiter and held positions of increasing leadership responsibility on the navigation and orbiter engineering teams. After Galileo's final Earth flyby, he transferred to Cassini as the flight system operations manager and then deputy program manager.

Maize left the Cassini Project in 2005 to pursue management positions in avionics and guidance, navigation, and control. He returned to Cassini as the program manager in January 2013.



Prior to joining JPL, Maize worked on the Inertial Upper Stage (IUS) program at the Aerospace Corporation.

Please join us to hear about this fascinating project prior to our field trip to JPL on ???.

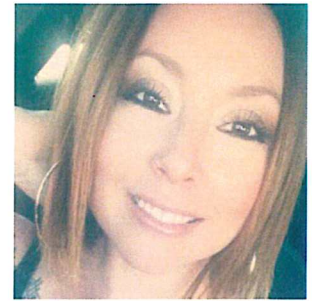




# MEET A PRODUCT ENGINEER

with Shannon Chavez

*Product Engineer, Esri*

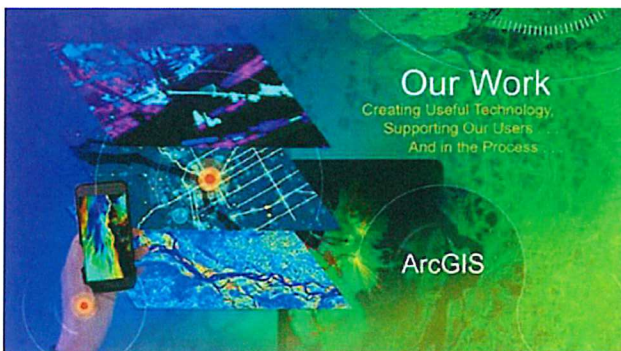


**Wednesday, November 13 – 4-5 pm**  
**HLS 135**

Shannon has been with Esri for 9 years and has been a Product Engineer since October. Before acquiring that position, she was Technical Support Analyst and a Support Services Representative at Esri. Esri is the world's leading mapping technology company and developer of the ArcGIS suite. Founded in 1969, they make the foremost mapping and analytic software used in 75 percent of Fortune 500 companies and over 350,000 organizations worldwide.

As a Product Engineer for Esri, it is her responsibility to plan, design, test, certify, and release versions of ArcGIS Maps for Office. It is essential for a PE to gather requirements from users and teams within Esri and distill them into meaningful product features. This includes writing conceptual documentation, guided tutorials, and blogs for the features we build. As a PE they become the advocate for the user and represent the user in product design and delivery.

She is a recent graduate of Grand Canyon University with an MBA in Organizational Leadership; a BS in Business Management from the University of Redlands; and she attended SBVC from 2000-2010. In 2012 she received the Soroptimist International's Ann Naidor Award. This award is an education grant for women who provide the primary financial support for their families and have overcome adversity.



Please join us to hear about Shannon's career as a product engineer!





**Training Tomorrow's  
Workforce Today**



**Have a Higher Quality of Life**

- ◆ Be Employed: with training and support, an individual with a disability can access a wealth of opportunities to fully participate in and contribute to their community.
- ◆ Be Independent: with self-determination, equal access to a range of options, and a personal commitment to pursue them; one can choose how to live one's life.



**For students interested  
in becoming DOR clients**

WorkAbility III (WA-III) is a contract between San Bernardino Valley College and the California Department of Rehabilitation.

Students who are matriculated with SBVC and/or clients of the Department of Rehabilitation are eligible to participate in this program. Contact WS-III for more information.

**DEPARTMENT of  
REHABILITATION**

**ORIENTATIONS**

San Bernardino Branch

(909) 383-4401

(909) 885-0028 (TTY)

464 W. 4th street, Suite 152

San Bernardino, CA 92410

Orientations are every Monday at 8:30 a.m.

Please arrive 15 minutes early

Doors will close at 8:30 a.m.

ID is required



**San Bernardino Valley College  
CalWORKs Workforce Development  
& WorkAbility III**

701 S. Mt. Vernon Ave

San Bernardino, CA 92410

Phone: (909) 384-4429

Fax: (909) 885-4758

Located in CC-208

Campus Center Building



**San Bernardino  
Valley College**



*Connecting Qualified Candidates with Employers*

**WorkAbility III**

*Matching ~ People ~ Abilities ~ Work*



**DEPARTMENT of  
REHABILITATION**

**Employment, Independence & Equality**



## Employment Services

WorkAbility III is a specialized program that provides pre-and-post -employment services for students with disabilities who are registered clients of the California Department of Rehabilitation (DOR).

### WA-III EMPLOYMENT SERVICES OFFERS:

- ◆ Assistance in acquiring internships, volunteer opportunities or part-time jobs.
- ◆ Mock interviews and coaching.
- ◆ Career and transferable skill assessments.
- ◆ One-on-one career guidance.
- ◆ Updating of letters and Resumes
- ◆ Assistance with job applications.
- ◆ Job leads.
- ◆ Connection to employers.
- ◆ Specialized workshops.



## Workshops and Events

### Workshops

- ◆ Workforce Recruitment Information
  - ◆ ADA and the Workplace
  - ◆ Resume Development
  - ◆ Transferrable Skills
  - ◆ Stress Management
  - ◆ Job Fair Preparation
  - ◆ Career Planning
  - ◆ Employment Portfolio
  - ◆ Computer Lab



### Events

- ◆ On-Campus Interviews
- ◆ Job Placement Circles



## Qualify for Service

### Eligibility

To be eligible for services, an individual must:

- ◆ Have a physical or mental impairment.
- ◆ Substantially impedes his or her ability to secure employment.
- ◆ Vocational rehabilitation services are required to prepare for, secure, retain, or regain employment consistent with the applicant's unique strengths, resources, priorities, concerns, abilities, capabilities, interests.
- ◆ The individual can benefit from the provision of services in terms of an employment outcome in an integrated setting.

Program participants are expected to be available, responsible, active and dedicated contributors to their own success.





## CalWORKs & Workforce Development Team Members

Shalita Tillman

Manager CalWORKs/WorkAbility III/WIOA/EDD  
email:stillman@valleycollege.edu  
(909) 384-8659

Bonnie Rodriguez-Cruz

Secretary II /CalWORKs/WorkAbility III  
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(909) 384-4460

Leslie Gregory Counselor

CalWORKs/WIOA/EDD  
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CalWORKs Workforce Development  
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Anita Hernandez

Job Developer/WorkAbility III/CalWORKs  
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(909) 387-1629

Wendy Nahuat

Program Assistant  
wnahuat@valleycollege.edu  
(909) 387-1687



Today  
I have  
the power  
to change  
my  
story. ♥



## Members of the Board of Trustees

Joseph Williams, President

Gloria Macias Harrison, Vice President

Donna Ferracone, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Dr. Anne L Viricel, Clerk

Rev 06/18/18

# CalWORKs

## Workforce Development



## Your future starts



San Bernardino  
Valley College

701 S. Mt. Vernon Ave  
San Bernardino, CA 92410

Phone: (909) 384-4429

Fax: (909) 885-4758



## What is CalWORKs?



CalWORKs (California Work Opportunity and Responsibility to Kids) is the welfare reform initiative that

began January 1997. As a result, parent(s) who receive public assistance must meet activity (educational, employment, etc.) requirements. The CalWORKs Office can assist with educa-

## Who is Eligible?

If you are a current San Bernardino Valley College (SBVC) student receiving public assistance for yourself and your child(ren), you are eligible to receive supportive services from the CalWORKs Department.

### Eligibility Requirements

- Current Notice of Action or County income verification form
- Current Welfare-to-Work contract or exemption form

## How Can We Help You?

- Academic Counseling
- Books
- Supplies
- Child Care Assistance
- Employment Services
- Parking Permits
- Gas Cards
- Priority Registration



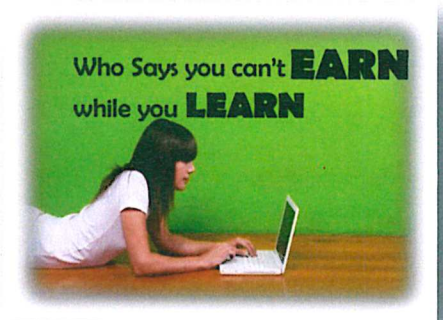
## Childcare Program

Childcare services are available to all CalWORKs students who are not currently receiving childcare assistance from the County of San Bernardino. Services are provided

## CalWORKs Employment Services

CalWORKs employment services will afford students the opportunity to receive assistance with subsidized and unsubsidized job placement. Students can also take advantage of receiving assistance with developing or redeveloping their resume and cover letter.

Employment workshops are available to assist students with job search and will provide the current workforce trends for today's job market. The CalWORKs employment services will help you earn while you learn.







**Valley  
360°  
Resource  
Center**

# Services & Hours of Operation

## Food & Hygiene Resources

## Clothes Closet

(3 items per visit)

### Tuesday & Wednesdays



### 2 - 6 p.m.

### Thursdays



### 2 - 6 p.m.

For more information contact:

**Amanda Moody**

(909) 387-1652 / SBVC LA147

amood@valleycollege.edu

- The Valley 360 Resource Center is located in the rear exterior of the Library (facing KVCR & AutoZone).
- Must have a current registration statement to utilize services.



## [www.valleycollege.edu/incidentreport](http://www.valleycollege.edu/incidentreport)

### **Reporting an Incident**

Please click on the link to start your report. If you have questions or concerns about which report to use, please read below or contact the Director of Student Life, Dr. Ray Carlos at [rcarlos@valleycollege.edu](mailto:rcarlos@valleycollege.edu) or (909) 384-4474.

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### **Student Conduct Incident Report**

Behavior that is not related to an academic integrity issue should be reported through the Student Conduct Incident Report. These behaviors include situations of disruptive behavior that significantly impacts your ability to complete work, theft, defacing property, habitual profanity, and other matters. General classroom behavior would also fall into this category. If you encounter someone who may be under the influence of alcohol or other drugs, please call Campus Police immediately at (909) 384-4491.

### **Student of Concern Report (BIT)**

All members of the SBVC community are encouraged to report behaviors that they feel are cause for concern. By submitting a report, you are referring the student to the Behavioral Intervention Team (BIT). The information you provide will be examined by the college's Behavioral Intervention Team (BIT) and appropriate follow-up will be made. Referrals will be reviewed during normal business hours. In the event of an emergency, please dial 9-1-1.

### **Academic Integrity Report**

Academic violations include cheating, plagiarism, or falsifying official records related to the College. General classroom misbehavior is considered disruptive behavior and should be filed under the Student Conduct Incident Report.

### **Sexual Misconduct Report**

Reports that may include sexual misconduct, relationship violence, or stalking should use this form. If you have questions about whether a behavior is considered a violation, please contact the Title IX Coordinator, Dr. Scott Thayer at [sthayer@valleycollege.edu](mailto:sthayer@valleycollege.edu) or (909) 384-8992.

### **Complaint Form**

Students who wish to file a complaint about an employee of the San Bernardino Community College District can be referred to this link.



<b>Distressed Student</b>	<b>Disruptive Student</b>	<b>Threatening Student</b>
<b>Definition:</b>  Behavior that causes us to feel alarmed, upset, or worried (most common).	<b>Definition:</b>  Behavior that interferes with or interrupts the education process of other students or the normal business functions of the college.	<b>Definition:</b>  Behavior that leaves us feeling frightened and in fear for our personal safety or the safety of others.
Decline in quality of work or grades. Bizarre content in writing, presentations or behavior	Unprovoked Anger	Academic work dominated by extreme anger, rage, isolation, suicidal ideation/violent behavior
Repeated Absences	Verbally abusive	Direct threats in person or via social media, texting, and/or emails
Disheveled appearance	Intoxication, hangover, and/or smelling of alcohol	Direct harm to self and/or others
Self disclosure of personal distress	Violation of classroom norms	

How to spot the difference?



# What's New for Part-Time Faculty?

## Benefits

### VISION - VSP

- All Part-Time Faculty eligible to participate.
- Enroll Directly with VSP. No pay warrant deductions will occur.
- Monthly premiums start at \$17.00 for single coverage.
- To enroll, view plans and rates, visit [www.vspdirect.com/cphcc/welcome](http://www.vspdirect.com/cphcc/welcome)

### DENTAL – DeltaCare HMO

- Enrollment is limited to first 115 Part-Time Faculty.
- Employee's monthly premium is \$8.22 and will be deducted pre-tax from employee's pay warrant.
- Eligible family members can also be covered on the plan.
- To enroll and view benefit information, please contact Janae Jacoby, HR Analyst at (909) 382-4042 or [jjacoby@sbccd.edu](mailto:jjacoby@sbccd.edu)





# What's New for Part-Time Faculty?

## Salaries

- New tiered pay rates
- Placement based on verified Education (Group) & Experience with SBCCD (Step)
- Professional Development & Non-Teaching Agreements remain at a flat rate of \$52/hour
- New rates will reflect on your September paycheck and be retroactive to work performed on or after 7/1/2019

Effective July 1, 2019

PT Hourly and FT Overload Rates			
Assignment	Rate		
FT/PT Non-Teaching Agreements PT Professional Development	\$52		
<b>Non-Instructional Faculty</b>	<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>
Based on Requirements on Placement Guidelines *	C	D-H	I
Step 1	\$52	\$54	\$56
Step 2	\$54	\$56	\$58
Step 3	\$56	\$58	\$60
<b>Instructional Faculty (Lab/Lecture/Clinical)</b>	<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>
Based on Requirements on Placement Guidelines *	C	D-H	I
Step 1	\$66	\$68	\$70
Step 2	\$68	\$70	\$72
Step 3	\$70	\$72	\$74

\*Group placement will be determined in accordance with Salary Placement Guidelines found in Appendix A-1a in the CTA Bargaining Agreement.

For questions regarding placement, email [guchavez@sbccd.edu](mailto:guchavez@sbccd.edu) or [mtorres@sbccd.edu](mailto:mtorres@sbccd.edu)

# The MESA Program Needs Your Help!

The MESA (Math Engineering Science Achievement) program needs your immediate help with any or all of the following:

- ◆ **Topic ideas for Academic Excellence Workshops (AEW) to be conducted by a student** SI-facilitator to help students in any relevant STEM field (mathematics, engineering or science). For example, for chemistry, a student facilitator could lead an AEW on how to name compounds or how to use conversion factors, etc. Math instructors may want a student facilitator to lead a AEW on vectors, matrixes, how to use a scientist calculator, trig review, algebra review, etc. You likely have better topic ideas that I do, please share them!
- ◆ Do you know any **professionals** that may be willing to come give a **talk about their career for the MESA program**? If so, please let us know. In the past we have had a pharmacist, medical doctor, physician assistant, and veterinarians come speak with the students. So far this semester we have scheduled presentations from a product engineer from ESRI, a mathematician from Pomona College and project manager from the Cassini project from JPL but we would like many more career professionals this year if possible. We would also like to recruit from all MESA related areas including computer science/engineering as well as other science professionals.
- ◆ Are you willing to **lead a workshop** in your disciplines or a general area to help your students and/or all students in your division to better understand specific topics? In the past we have had workshops on: solution preparation, nomenclature (naming ionic compounds), predicting precipitation, acids/bases, conversion factors, and how to read a scientific paper to name a few. We would like to have new topics but are happy to have any of the above presentations from a different (or same) instructor than in the past.
- ◆ Please help advertise **MESA events to your students** and **encourage them to attend**. When students get involve in campus life they tend to be more motivated and do better in their courses. You may even be willing to **offer extra credit** for their attending MESA workshops and field trips (this year we have a field trip in October to JPL). Sample language to add to your syllabus or Canvas page can be found on the back of this page. We are also working on preparing the calendar of events section on the MESA webpage so that you may add the link to your Canvas page and/or share the link with your students (<http://www.sbvstem.org/mesa/>, please see the tabs on the right for MESA Sessions, Academic Excellence Workshops and Field Trips & Conferences.
- ◆ Also in the first two weeks of school, someone from our program would like to give a 5-minute talk about the our program and the benefits of joining the program. Could you please let us know a good time for one of us to come to your classroom for the presentation? This should not interfere with your daily operations of your classroom activities.

If you are interested in helping us with any of the above, please complete the form that is being handed out to any of the staff listed below:

**Armone Lochard, Director** — [alochard@sbccd.cc.ca.us](mailto:alochard@sbccd.cc.ca.us)—PS127

**Carol Jones, Faculty Sponsor** — [carjones@valleycollege.edu](mailto:carjones@valleycollege.edu)—PS146 (in Hallway PS141)

**Faye Epps, Clerical Assistant** — [eepps@sbccd.cc.ca.us](mailto:eepps@sbccd.cc.ca.us)—PS111



San Bernardino  
Valley College



**Extra credit for attending MESA events – please modify as needed and add to your syllabus**

**Extra Credit Opportunities (maximum 3% = 90 credits)**

**MESA Events.** Attend any MESA event (guest speakers, workshops, AEWs, field trips, etc.) for 2 credits each. If you attend over 5 MESA Events you will be given 4 credits per event attended.

**Tutoring at the Learning Center (PS-121)** – Come to tutoring – get a signed and complete slip & log in and out of the computer system when you enter/exit the center. Turn in slips on final exam day to your instructor for credit. You must have at least 10 hours of tutoring for this course before any extra credit points will be awarded (first 10 hours of tutoring = 10 credits), after this minimum the following rules apply... For each hour of tutoring beyond the first 10 hours you will receive 2.5 credits. You must be tutored for at least 30 minutes to get half a credit for that day. No more than two hours of tutoring will be counted per day (but you are welcome to attend tutoring longer).

**Supplemental Instruction Sessions (SI)!!** SI sessions may be offered for the *Chem-105* course. This is an excellent opportunity to develop a better understanding of the material, and therefore a better grade. Ten credits for 5 sessions attended will be given to students who actively participate for the full session (no more than 10 minutes late). For each additional session, students will earn an additional 10 credits per session. Every 30 credits will up your overall grade by 1%.; remember the **maximum extra credit** you can earn is 90 credits (which is a 3% overall final grade boost).

**Guest Presentations for Fall 2019 (as of 8-14-19)**

Date	Workshop/Presentation Info	Time	Location
Wednesday, September 18	<b>Growth Mindset Strategies to Improve Learning with Dr. Susan Bangasser, former Dean of Sciences at SBVC, retired</b> (part of a series for the school year)	4-5pm	HLS135
Tuesday, October 8	<b>Math with Dr. Edray Goins</b> , Professor of Mathematics at Pomona College	4-5 pm	HLS134
Tuesday, October 22	<b>The Cassini Project with Earl Maize</b> , Manager, Cassini Program, JPL	4-5 pm	PS228
Wednesday, November 13	<b>Meet a Product Engineer with Shannon Chavez, Product Engineer, ESRI</b>	4-5 pm	HLS135
Wednesday, November 20	<b>Growth Mindset Strategies to Improve Learning, Pt. 2 with Dr. Susan Bangasser, former Dean of Sciences at SBVC, retired</b>	3-6 pm	HLS145

**Available Dates for Presentations for Fall 2019 (as of 8-14-19)**

**SEPTEMBER**

Friday, September 6  
Tuesday, September 10  
Wednesday, September 11  
Friday, September 13  
Tuesday, September 17  
Thursday, September 19  
Friday, September 20  
Tuesday, September 24  
Monday, September 30

**OCTOBER**

Tuesday, October 1  
Friday, October 4  
Wednesday, October 9

Friday, October 11  
Friday, October 18  
Friday, October 25  
Tuesday, October 29  
Thursday, October 31

**NOVEMBER**

Friday, November 1  
Wednesday, November 6  
Friday, November 8  
Thursday, November 14  
Friday, November 15  
Tuesday, November 19  
Thursday, November 21  
Friday, November 22

**DECEMBER**

Tuesday, December 3  
Thursday, December 5  
Friday, December 6  
Tuesday, December 10  
Wednesday, December 11  
Thursday, December 12



## GROUP BENEFITS PLANNING



Explore your CalSTRS benefits and services with the help of a CalSTRS benefits specialist in a confidential, yet interactive, small group setting with fellow educators.

### CalSTRS and You

As an early or mid-career member, you'll learn:

- About your CalSTRS benefits and the resources available to you.
- How your monthly benefit is calculated.
- About the gap between your CalSTRS benefit and your retirement income goal and ways you can bridge it.

### CalSTRS and Your Retirement

As a member nearing retirement, you'll receive:

- Personalized benefit estimates.
- Details on option choices if you want to provide a lifetime monthly benefit to your survivors.
- Information on your choices for receiving the funds in your defined benefit supplement account.

### CalSTRS Application Roundtable

As a member who is ready to retire, you'll be able to:

- Get personal assistance with your application from a CalSTRS benefits specialist.
- Complete and submit your *Service Retirement Application*.
- Update your one-time death benefit recipient.

#### ➤ Register today

Advance registration is required. Contact your local CalSTRS office for dates and locations. To find your local office, visit [CalSTRS.com/localoffices](https://www.calstrs.com/localoffices) or call **800-228-5453**.